**ENGINEERING 0012 • Fall 2018**

**HOW TO FORMAT/ARRANGE “BIBLIOGRAPHIC INFORMATION” IN THE SOURCES and SOURCES CONSULTED SECTIONS**

* Note: **If you have a question about how to present the bibliographic information for a type of source not shown here, contact your Writing Instructor**
* Note**: Bibliographic information within the full justified format will often appear with odd spacing; this is not a problem and no points will be deducted for this odd spacing of bibliographic information within your Sources or Sources Consulted sections**
* Note: **Do NOT put a space between sources in your SOURCES section or in your SOURCES CONSULTED sections**
* **Note: In your SOURCES CONSULTED section, there are no bracketed numbers. List SOURCES CONSULTED alphabetically by Author's last name. If a source does not have an author, use the first word of the source title to determine alphabetical placement**

**ELECTRONIC/DIGITAL/ONLINE SOURCES, Including articles, websites/webpages, and videos**

**Articles/information from online newspapers, periodicals, journals, etc.**

[1] N. Sharping. “Edible Six-Pack Rings Feed, Rather Than Strangle, Wildlife.” Discover. 05.18.2006. Accessed 09.21.2018. <http://blogs.discovermagazine.com/d-brief/2016/05/18/edible-six-pack-rings/#.V-0ptlfU1Ws>

[1] “Civil Engineers Work Environment.” Occupational Outlook Handbook. 02.17.2018. Accessed 09.28.2018 <http://www.bls.gov/ooh/architecture-and-engineering/civil-engineers.htm#tab-3>

[1] S. Walesh. “Leading and Managing: Getting Your Personal House in Order.” Engineering Your Future: The Professional Practice of Engineering. 2014. Accessed 09.26.2018 <http://onlinelibrary.wiley.com.pitt.idm.oclc.org/store/10.1002/9781118160459.ch2/asset/ch2.pdf?v=1&t=itogwimh&s=9d27e8ea58d0c6f7caa6d2ac97c5a6867c7a1856>. p. 29

[1] A. Oxcan, E. McCloud. “Lenseless Imaging and Sensing.” Annual Review of Biomedical Engineering. 07.2016. Accessed

09.30.2018. <http://www.annualreviews.org.pitt.idm.oclc.org/doi/full/10.1146/annurev-bioeng-092515-010849>. p.82

**Webpage/"sub-site" from website**

[1] "Open Positions." ACIS Group. http://www.acsicorp.com/career/search.html#/jobs. Accessed 09.30.2018

**YouTube video**

[1] “Mechanical Engineer: Expectations vs. Reality.” Engineered Truth. 11.14.2016. Accessed 9.30.2018 <https://www.youtube.com/channel/UChj0w0duKtp7SDd_X9CNptw>. 7:50-14:10

**HARD COPY SOURCES**

Hard copy book

[1] W. K. Chen. Linear Networks and Systems. Belmont, CA: Wadsworth. 2012. pp. 123–135

Article or essay from a hard copy book

[1] G. O. Young. “Synthetic structure of industrial plastics.” Plastics, 2nd ed., vol. 3. J. Peters, Ed. New York: McGraw-Hill. 2015. pp. 15–18

Article from hard copy magazine, periodical, journal, newspaper

[1] S. Washington. “Containers of Doom?” Time. Vol. 166, No. 11. 2007. p.21

[1] G. Kolata. “Stem Cell Biology and its Complications.” New York Times. 08.24.2010. p. A12

[1] D. Budny, K. Bursic, N. Vidic, et al. “Freshmen are the Best Inventors.” Journal of Engineering Education. Vol. 99, no 3. 05.08.2016. pp.78-80

Article from hard copy conference proceedings

[1] D. Payne, J. Stern. “Wavelength-switched passively coupled single-mode optical network.” Proceedings IOOC-ECOC. 2015. pp. 585–586

**“UNPUBLISHED” SOURCES**

Talks, lectures

[1] K. Halona. Member, Board of Directors. American Indian Science and Engineering Society (AISES). Keynote Speaker, AISES National Conference. 10-21-2017

[1] S. Maleker. Lecturer II. University of Pittsburgh Department of Chemistry. Lecture notes, General Chemistry I. 09.07.2018

[1] I. Mena. Director of First-year Programs. University of Pittsburgh Swanson School of Engineering. Lecture, ENGR 0081, Freshmen Engineering Seminar 1. 09.12.2018

**CONVERSATIONS/INTERVIEWS IN PERSON, BY PHONE, BY SKYPE/FACETIME (OR SIMILAR APP/INTERFACE), OR VIA EMAIL**

**Note:** the usual sequence of information for interviews/conversations is: X. Xxxxx. "Title"/Position of the source. Place of employment (or current university/school/department, if source is a student). Topic of the interview/conversation. Date of the interview/conversation.

**Note: what is the difference between an "interview" and a "conversation?"** Do not stress over whether you had an interview or a conversation with one or more of your sources. An interview would often be defined as a more "formal" question-and-answer situation, in which the interviewer poses particular questions and the interviewee answers those particular questions. A conversation might be more "informal," beginning with a more general question or point and evolving from there. However, in practice, and particularly when speaking with sources for your Engineering Writing Assignments, there can be many instances of crossover, especially from "interview" to "conversation." **Use the term that seems to best fit your communication with your "engineer or other professional or student," but, again, do not stress over choosing one term or the other.**

**In person interview or conversation**

[1] K. Bursic. Associate Professor and Undergraduate Program Director. University of Pittsburgh, Swanson School of Engineering, Department of Industrial Engineering. Interview regarding industrial engineering. 09.24.2018

[1] L. Lund. Vice President-Clinical Science. ALung. Conversation regarding bioengineering. 09.25.2018

**Phone interview or conversation**

[1] K. Odumbe. Senior Compliance Engineer. MSA. Phone interview regarding mechanical engineering. 09.21.2018

[1] D. Budny. Associate Professor. University of Pittsburgh Swanson School of Engineering, Civil and Environmental Engineering Department. Phone conversation regarding education and licensing in the civil engineering field. 09.20.2018

**Skype/Facetime interview or conversation**

[1] M. Chyu. Distinguished Service Professor; Associate Dean for International Initiatives; Inaugural Dean Sichuan University Pitt Institute. University of Pittsburgh Swanson School of Engineering, Department of Mechanical Engineering and Materials Science. Skype Interview regarding materials science. 09.18.2018

[1] Y. Yin. Assistant Professor. Sichuan University, Sichuan University Pitt Institute, Mechanical Engineering. Facetime conversation regarding international work in mechanical engineering. 09.25.2018

**Email interview or conversation**

**Note:** the J. Canady citations, below, are an example of an email interview that took place over 2 days, 09.18.2018 and 09.20.2018. [1] is information from the 09-18 email or emails; [2] is information from the 9.20 email or emails.

[1] J. Canady. Junior Bioengineering major, Vice President University of Pittsburgh National Society of Black Engineers. University of Pittsburgh Swanson School of Engineering, Department of Bioengineering. Email interview regarding bioengineering major. 09.18.2018

[2] Canady. Junior Bioengineering major, Vice President University of Pittsburgh National Society of Black Engineers. University of Pittsburgh Swanson School of Engineering, Department of Bioengineering. Email interview regarding bioengineering major. 09.20.2018

[1] K. Nigam. Engineering Director. Google Pittsburgh. Email conversation regarding software engineering. 09.23.2018

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Talks, lectures

[1] K. Halona. Member, Board of Directors. American Indian Science and Engineering Society (AISES). Keynote Speaker, AISES National Conference. 10-21-2017

[1] S. Maleker. Lecturer II. University of Pittsburgh Department of Chemistry. Lecture notes, General Chemistry I. 09.07.2018

[1] I. Mena. Director of First-year Programs. University of Pittsburgh Swanson School of Engineering. Lecture, ENGR 0081, Freshmen Engineering Seminar 1. 09.12.2018